

PROFESSIONAL SKILLS

- Nonprofit Financial Management
- Budget Development & Forecasting
- Grant & Fund Accounting
- Financial Reporting & Analysis
- GAAP & Nonprofit Compliance
- Audit Management
- Internal Controls & Risk Management
- Strategic Planning
- Cash Flow & Investment Management
- Board & Executive Reporting
- Team Leadership & Staff Development
- HR & Financial Systems Implementation

TECHNICAL SKILLS

- QuickBooks Online
- QuickBooks Desktop (Mac & PC)
- Bill.com
- Google Suite
- Canva
- Loom
- Microsoft Programs
- Zoom
- Copper CRM

SUMMARY

Trained as a bookkeeper under a CPA, I've spent 20 years translating numbers into story, helping businesses understand what their reports are telling them. I've advised Executive Directors on strategies for growth, plans for expanding development outreach, and analysed risks and benefits of potential new programming.

I pride myself on being a "numbers whisperer," translating the data of P&L's and Budgets into a narrative about the health of the company, its current challenges and its potential future. I always want budgets and projections to feel accessible to team leads and staff, to demystify them so they become more effective tools in everyone's work.

DIRECTOR OF FINANCE

Peace is Loud (2012-2025)

New York, NY

[Non-Profit Women's Media]

- Oversaw financial planning, accounting, budgeting, and reporting for multiple programs and funding sources.
- Managed annual operating budget of \$2M and long-term financial forecasting.
- Implemented financial controls and policies that strengthened compliance and reduced audit findings.
- Supervised finance team of bookkeeper and dept associates, improving efficiency and cross-department collaboration.
- Present financial statements and strategic analysis to Executive Director, Board of Directors, and Finance Committee.
- Successfully managed foundation grants totaling \$2M annually.
- Led implementation of new accounting software & integrations, improving reporting accuracy and reducing month-end close.
- Spearheaded staff-wide monthly Budget Education Meetings, presenting decision making matrices from across dept's, creating transparency and building financial literacy among the team.

SAMPLE WORK

- Canva design presentation of Quarterly Finance Reports to Board Members, creating context and narrative for ease of understanding

Sam Garland

FINANCIAL STRATEGIST

EDUCATION

Columbia University in NYC

Bachelor of Arts

Dean's List

PROFESSIONAL DEVELOPMENT

Bank Fraud Training

Amalgamated Bank

(August 2021)

Managing to Change the World

The Management Center

(January 2022)

Affinity Groups Leadership Training

Authentic Seeds

(May - December 2023)

Remaking the Economy:

Liberating Finance to
Build a Better World

Nonprofit Quarterly

(November 2024)

Self Coaching Scholars Program

The Life Coach School

(October 2019 - December 2024)

Tompkins County

Restorative Justice Training

Center for Court Innovation

(October 2024)

LANGUAGE SKILLS

- English
- French
- Spanish (Conversational)

WORK EXPERIENCE CONT'D: SELECTED

BOOKKEEPER & FINANCE MANAGER (2001 - 2019)

Short-term contracts: Originally trained under a CPA to manage their clients, I've spent 20 years with small businesses: creating bookkeeping infrastructure, systematizing operations, and translating financial reports into a narrative of their company's strengths and weaknesses. This wide range of business models included a law office, commercials and documentary film production company, a restaurant, and a soundtrack recording company.

Fork Films

New York, NY

[Documentary Film Production]

2011 - 2016

- Upgrade data from excel spreadsheets and Google Docs to QuickBooks
- Collect outstanding Receivables
- Generate cost reports by project
- Liaison with accounting office in California

Primary Photographic

New York, NY

[Film Processing & Retouching]

2011 - 2019

- Review and analyze company finances
- Enter and reconcile all bank and credit card statements, payroll
- Represent company with auditors from Workers Compensation and Disability Insurance
- File quarterly NYS Sales Tax with online system
- Weekly AP and AR

Intersect

New York, NY

[Website Development for Fashion Industry]

2011 - 2013

- Forecast expenses in QuickBooks for clear picture of cash flow issues
- Build relationships with clients' AP to facilitate collection
- Manage online billing via FreshBooks.
- Finalized books for company sale & merger